

Bhikhabhai Jivabhai Vanijya Mahavidyalaya Vallabh Vidyanagar

Finishing School Program Report 2020-21

Finishing School is an initiative launched in March 2017 by the Education Department – Government of Gujarat with an aim to increase the employability quotient of the students. It was observed that students, though intelligent and technically sound, are unable to impress the industry when they come for recruitment. The main objective of the program is to prepare the students to face the challenges of the placement process and also equip them with skills required once they enter the corporate world for that Government of Gujarat provide grant.

- Communication - Presentation skills, Email writing, CV writing, telephonic / skype interviews, Attitudes and behavior, Corporate culture and Etiquette.
- Life skills - Time and Stress management, Goal Setting, Negotiations and many more skill sets required in day-to-day operations.

During the academic year 2020-21, more than 60 students of final year participated and trained through finishing school.

In the pandemic situation of novel corona virus, the finishing school program was done online. An eighty eighty hours module was designed and divided into four component and at the end of training program the students receive a certificate from the Education Department - GoG. The details of training was as under:

Component Nos.	Component Name	Empanelled Trainer	Period / Hours	Hours
1	Life Skill & Employability Skills	Dr. Hitesh Patel	07/12/2020 To 16/12/2020	20
2	Functional English Skills 1	Dr. Richa Gulwani	17/12/2020 To 19/12/2020, 07/01/2021 To 13/01/2021	20
3	Functional English Skills 2	Dr. Rich Gulwani	16/01/2021 To 25/01/2021	20
4	Life Skill & Employability Skills	Mr. Shorab Negi	07/04/2021 To 16/04/2021	20
			Total Hours	80

An improvement in the overall personality of the students was observed. By the end of the program, most of the students presented themselves more confidently and were able to express/ share their views openly. They were able to place their thoughts in a logical and

coherent manner which helps a lot in the Group discussions to make an impact without being overbearing. Students learnt to write a resume instead of merely a statement of facts. The mock interview sessions was one of the most popular segment. It helped the students to prepare answers of commonly asked questions in a more engaging manner by citing real life examples. The language module had helped the students in improving the grammar and vocabulary and therefore helped them with their communication skills.

We are grateful to all the trainers who had helped the students in learning so much in very short span through games, activities, short films, exercises, etc. The fun filled learning environment had truly left the students with lasting memories.

We are thankful the Team of Knowledge Consortium of Gujarat for their support and the Education Department for floating the program.

Lastly, we would like to appreciate the students who had actively participated in the program and learned lot of new things in their academic career.

Faculty Coordinator Team:

- 1. Dr. S. K. Radadiya**
- 2. Dr. S. M. Vohra**
- 3. Mr. Hitesh Yadav**