



**B. J. VANIJYA MAHAVIDYALAYA**

**(Autonomous)**

**(Grant-in-Aid)**

**(Affiliated to Sardar Patel University)**

**Vallabh Vidyanagar- 388 120, Dist. Anand, Gujarat, India**

**Accredited with CGPA of 2.78 on four-point scale at B++ Grade by NAAC**

**Syllabus as per the NEP 2020 with effect from December - 2024**

**Bachelor of Business Administration (General)**

**Semester – II**

<b>Course Code</b>	<b>UM02MABBA03</b>	<b>Title of the Course</b>	<b>Company Management</b>
<b>Total Credits of the Course</b>	<b>04</b>	<b>Hours per week</b>	<b>04</b>

<b>Course Objectives:</b>	<ol style="list-style-type: none"> <li>1) To expose the student to the theory and overview of the Business.</li> <li>2) To familiarize students with types of companies and forms of Business Organisation.</li> </ol>
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<b>Course Content</b>		
<b>Unit No.</b>	<b>Description</b>	<b>Weightage (%)</b>
<b>1)</b>	<b>Nature &amp; Scope of Business:</b> <ul style="list-style-type: none"> <li>• Meaning of Business</li> <li>• Characteristics of Business</li> <li>• Classification &amp; Functions of Business</li> <li>• Objective of Business</li> </ul>	<b>25%</b>
<b>2)</b>	<b>Types of Companies:</b> <ul style="list-style-type: none"> <li>• Incorporated Companies</li> <li>• Unincorporated Companies</li> <li>• Basis of Classification : On the basis of Incorporation, On the basis of Liability, On the basis of Number of Members, On the basis of Control, On the basis of Ownership</li> <li>• Distinction between a public Company and a Private Company</li> <li>• Sole Proprietorship, Partnership and Limited Liability Partnership</li> </ul>	<b>25%</b>
<b>3)</b>	<b>Introduction to company Form of Organization:</b> <ul style="list-style-type: none"> <li>• Meaning and Features of Joint Stock Company</li> <li>• Merits &amp; Demerits of Joint Stock Company</li> <li>• Company Formation Procedure with Reference to Memorandum of Association, Articles of Association and Prospectus.</li> <li>• Conversion of Private Ltd. To Public Ltd Company</li> </ul>	<b>25%</b>



4)	<b>Business Combination for Companies:</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Objectives of Business Combination</li> <li>• Causes of Business Combination</li> <li>• Types of Business Combination</li> <li>• Forms of Business Combination</li> <li>• Recent trends in combination</li> </ul>	25%
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<b>Teaching-Learning Methodology</b>	The course would be taught /learnt through ICT (e.g. Power Point Presentation, Audio-Visual Presentation), Lectures, Group Discussions, Quizzes, Assignments, Case Study and Browsing E- Resources.
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**Internal and External Examination Evaluation**

Sr. No.	Details of the Evaluation / Exam Pattern	50 Marks (%)	25 Marks (%)
1	<b>Class Test (at least one)</b>	<b>15 (30%)</b>	<b>10 (40%)</b>
2	<b>Quiz (at least one)</b>	<b>15 (30%)</b>	<b>05 (20%)</b>
3	<b>Active Learning</b>	<b>05 (10%)</b>	----
4	<b>Home Assignment</b>	<b>05 (10%)</b>	<b>05 (20%)</b>
5	<b>Class Assignment</b>	<b>05 (10%)</b>	----
6	<b>Attendance</b>	<b>05 (10%)</b>	<b>05 (20%)</b>
<b>Total Internal (%)</b>		<b>50 (100%)</b>	<b>25 (100%)</b>
<b>Final Examination (%)</b>		<b>50 (100%)</b>	<b>25 (100%)</b>

Sr. No.	<b>Course Outcomes: Having completed this course, the learner will be able to</b>
1)	To understand various aspect about business.
2)	To understand different types and forms of companies and how private company is different from public company
3)	To understand about joint stock company and its procedure to start with different documents.
4)	To understand various aspect of Business Combination and recent development.

Sr. No.	<b>Suggested References:</b>
1)	Company Law & Secretarial Practices by M J Mathew
2)	Company Law By ND Kapoor
3)	Secretarial Practice by M C Kuchhal
5)	Forms of business Organisation, S.P.Shah, Dr. Pares Shhah, Prof. A.A.Shah, Mahajan Publication House, 5th Edison
6)	Modern business organisation- Y.K.Bhushan, Sulatan Chand & Publication



<b>Sr. No.</b>	<b>On-Line Resources available that can be used as Reference Material</b>
1)	<a href="http://ebook.mca.gov.in/default.aspx">http://ebook.mca.gov.in/default.aspx</a>
2)	<a href="https://sdak24.com/management-of-companies-corporate-law-notes/">https://sdak24.com/management-of-companies-corporate-law-notes/</a>
3)	<a href="https://www.dphu.org/uploads/attachements/books/books_3955_0.pdf">https://www.dphu.org/uploads/attachements/books/books_3955_0.pdf</a>